

IRS Withholding Status

CHECK IT!



The IRS encourages everyone to use the Withholding Calculator tool to perform a quick "paycheck checkup". **This is even more important this year because of recent changes to the tax law for 2018.** There are several reasons to check your withholding, including...

**Help protect against having too little tax withheld and facing an unexpected tax bill or penalty at tax time next year.*

**Determine whether you need to give your employer a new Form W-4, Employee's Withholding Allowance Certificate. You can use your results from the Calculator to help fill out the form and adjust your income tax withholding.*

**Visit irs.gov/individuals/irs-withholding-calculator TODAY.*

To internally view the details of your pay and/or update update your W4, head to Employee Access (payinfo.sbcsk.k12.in.us/RDSEmployeeAccess) ---> Login (you should have received an activation code by email or school mail upon hire) ---> Click your name at the upper lefthand side of the screen ---> Forms ---> 2018 W4 ---> Update and Submit.

**QUESTIONS?
PAYROLL DEPARTMENT
574.393.6100**

